

# THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION

## GENERAL MEETING MINUTES

### Tuesday 16 May 2017 @ 5.30PM

#### EXECUTIVE

President: Marianne Williams  
Vice-President: Catherine Weaver  
Secretary: Jacqui Sheehan  
Treasurer: Jody Hollett

#### ATTENDEES

Catherine Weaver  
Jody Hollett  
Gaby Vicent  
Karen Westgarth  
Fiona Clerc  
Marianne Williams.  
Claire Stitt

#### APOLOGIES

Jacqui Sheehan  
James Sheehan

#### WELCOME

Marianne Williams

#### PRAYER & REFLECTION

Claire Stitt

#### Minutes of previous meeting



19.04.17 TCC P&F  
Minutes

Moved by Fiona Clerc Seconded Catherine Weaver

#### Actions / Business arising from minutes

- Current** Terminology on 1<sup>st</sup> and 3<sup>rd</sup> term report will be altered to reflect the need for a parent/teacher interview
- Current** Term 1 results will be available on Parent Lounge this week and this is to be promoted in School Newsletter
- Current** Trackpants are for sporting use only at this stage and possibly music students when travelling to Brisbane festival. There availability and price is to be advertised to parents through the Newsletter.
- Current** Board member to attend the next meeting as a Guest Speaker.
- Current** Possible future P & F donations to School to be discussed in General Business

#### Incoming Correspondence

Nil

#### Treasurer's Report

Jody reported a Balance of \$89 464.15 as at today's date  
She is still experincing difficulting accessing on line Bank Statements but has sought help from the DCO Finance Dept.

#### Board Representative

Nil

#### Principal's Report

Clare advised she would be continuing as Acting Principal for

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Term 2 as Rob remains seconded to DCO.

Catholic Ethos & Identity Audit is complete and the results were favourable.

School survey are also complete with a record 40% response by parents. Results due in coming weeks.

Race Day was a social success but a little down on numbers this year. Special thanks to Bill Reid and family for donation of delicious beef for this occasion. Thank you was extended to the committee who arrange the event.

2017 Year 11 Leadership camp is to be fully funded by the School and a financial commitment for the 2018 Year has also been made.

#### **Ongoing Projects**

P&F Budget discussed in General Business

#### **New Business**

#### **General Business**

As the meeting did not have a quorum several quotations were tendered for our consideration prior to the next meeting.

Michael Rose provided 2 quotes for mirrors to be installed in the Gym. Cost approximately \$3600. WH & S Officer to be consulted by Claire on the installation requirements.

Aeisha Hall has surveyed the Primary School instrument requirements for the coming years and a Quote of \$5700 for additional string instruments was tabled.

Bernadette Mitchell has requested we donate 3 digital pianos and 1 digital keyboard for use in the Music Dept and Primary School Program as their portability is superior to our current situation. Total cost of items would be approximately \$4000

Marianne Williams is to investigate the need for additional purchase of glassware and crockery for School Formal and other functions

Claire mentioned new undercover area may need a monetary donation from P & F to beautify the area with planters and plants. Audio visual requirements for that area and OLH upgrade are also to be investigated

#### **Next Meeting Date**

13 June 2017 @ 5.30 pm